## Project Outline

Author Name: Andre Alexandrov

Site Name, Old Mate

Products to be sold:

Products will include anything that was produced before the 21st century

Brief description of the site (1-2 lines)

## Business Drivers ( Problem / Opportunity statement)

(1-2 lines)

This information given to the student as a part of the Project Director discussion.

## Objectives

(Provide at least 3 measurable objectives)

Examples:

XX% increase in customers self-serving their purchases through online orders

XX (Qty) New customers per month, self-serving their purchases through online orders

XX (Qty) new inquiries in the first three months, for services offered by the organisation

XX (Qty) of existing staff redeployed into new positions, due to customer self-serving

XX% reduction in telephone calls in relation to XXXXXX

XX% increase in customer satisfaction with services offered

This information given to the student as a part of the Project Director discussion.

## Project scope

### Deliverables

This information discussed with student at client discussion. - WEB5C2EWD

### Project requirements

### Organisational Requirements

### ( Organisational quality control standards) :

This information given to the student as a part of the client discussion. - WEB5C2EWD

### Site Functionalities:

*(Based on the client requirements, list the dynamic functionalities of the* web site including)

(Client-side functionalities (list at least 2)

(Server-side functionalities (list at least 6)

This information given to the student as a part of the client discussion. - WEB5C2EWD

### Technical requirements:

(Identify the upgrades and technical requirements)

This information given to the student as a part of the client discussion. - WEB5C2EWD

## Constraints

(Record all constraints that will restrict the performance and delivery of the project.)

This information given to the student as a part of the Project Director discussion.

## Project Phases Schedule

Initiation phase DD/MM/YY – DD/MM/YY

Planning phase DD/MM/YY – DD/MM/YY

Execution phase DD/MM/YY – DD/MM/YY

Closeout phase DD/MM/YY – DD/MM/YY

This information given to the student as a part of the Project Director discussion.

## Indicative Project Budget

### Project costs

Labour:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Job role | Hours per week | Project weeks | Rate of pay | Total |
| All Project team members |  |  |  |  |
| - | - | - | - |  |
| - | - | - | - |  |
| Total labour costs | | | |  |

### Materials & Apps

|  |  |  |  |
| --- | --- | --- | --- |
| Resource name | Cost each | Quantity | Total |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total cost of Materials & Apps | | | $0 |

|  |  |
| --- | --- |
| Total cost for project ( labour + materials & Apps |  |

Note: This information is given to the student as a part of the Project Director discussion.

## Project Team members

(List a minimum of 3 project job roles that you think would be relevant for this project Ref: ICT505PMG - ASDS - IT Works Job Profiles Select as many as required )

|  |  |
| --- | --- |
| Project Role | Project Tasks |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## Risk

(list a minimum of 4 standard risks which are normally addressed in a project at ITWorks)

This information given to the student as a part of the Project Director discussion.

## Authorisation and Sign off

### Recommendation

(Make a written recommendation statement out of this: )

The recommendation is to proceed with the *< Named Project as identified in Project Outline>* to achieve *< the problem / opportunity statement identified in Business Drivers>* with the recommended start and end times of *< Dates From the Project Phases Schedule>* and with the suggested Budget of *< Value from Indicative Budget>*

(provide a complete statement with details so we don’t have to go looking for the information - the Recommendation statement itself, is a complete statement that could be copied and pasted into another document and it makes sense)

### Approval

|  |  |  |  |
| --- | --- | --- | --- |
| Approved | Postponed | Cancelled | Review |

### Sign off

( Identify your current lecturer as the Project Director – and dated as of the submission date)